



# Authorization to Bid Form

## Piatt County Highway Department

1115 N State Street, Suite 150, Monticello, Illinois, 61856

Phone: (217) 762-9481

Department Hours 7:00AM-12:00PM & 1:00PM-3:00PM

Monday thru Friday (Excluding Holidays)

Addenda will be published to our Bid Letting page in the same manner as the plans and specifications. It is the sole responsibility of the plan holder to periodically check the website for plan addenda.

ANYONE PLANNING TO PLACE A BID MUST FILL OUT THIS FORM TO BE AUTHORIZED TO BID.

- This form must be completed and either faxed to (217) 762-2470 or emailed to [ebarrett@piattcounty.org](mailto:ebarrett@piattcounty.org).
- Failure to submit this completed form will result in the bid not being accepted.
- Suppliers may verify we have received their Authorization to Bid from by checking the Plan Holder List.
- If an email address is provided a Notice of Addenda will be sent when updates are available.
- The Plan Holder List will be updated on Fridays prior to the letting.

Authorization to Bid Form	
Company Name:	
Address:	
City:	
State:	
Zip Code:	
Phone:	
Fax:	
Email:	
Bid Letting Date:	

Projects Intending to Bid:

Section Number:	Description:

Completed by:
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Date:
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